

**TITLEY & DISTRICT GROUP PARISH COUNCILLORS ARE SUMMONED
TO THE ANNUAL MEETING OF THE PARISH COUNCIL
ON TUESDAY 13th MAY 2025, 7.45PM AT TITLEY VILLAGE HALL
AGENDA**

1. To elect a Chairman
2. To elect a Vice-Chairman
3. To receive apologies for absence
4. To receive declaration of interest and written requests for dispensation for items on the agenda
5. Approval of minutes from the meeting held on 4th March 2025
6. Parish Councillor Vacancy (Staunton on Arrow)
7. Approve and adopt Standing Orders – 2025/26 - a copy has been sent to all Councillors
8. Approve and adopt Financial Regulations – 2025/26 – a copy has been sent to all Councillors
9. Approve and adopt Code of Conduct – a copy has been sent to all Councillors
10. Approve and adopt Complaints Procedure – a copy has been sent to Councillors
11. Approve and adopt Risk Assessment Policy
12. Approve and adopt Privacy Policy
13. **Receive Comments From:**
 - Ward Cllr Phillips
 - Parish Councillors
 - Local Residents
14. **Planning matters –**
 - 13.1 to consider the comments on the following planning application:
 - **233700 – Rodd Court, The Rodd, Presteigne** - Proposed development includes the provision of one temporary cabin with associated access, parking and landscaping for the purposes of tourist accommodation. **Valid**
 - **241633 – Lower Tan House – Staunton On Arrow** – Proposed replacement of existing stable block for 3 horses – **Valid**
 - **250453 – Low Bank House, Titley, Kington, HR5 3RP** – Proposed erection of an outbuilding containing two garages, secure store and home office. – **Valid**
15. **Finance –**
 - 14.1 **To receive Clerks report and approve finances (ex VAT)**
 - Clerk's Financial statement
 - Clerk's salary as agreed by the Council (Mar/Apr)
 - HMRC - £244.40 Jan 25 – Mar 25
 - HALC Subscription 2025/26 - £421.93 (VAT £84.39)
 - Gallagher Insurance - £411.33
 - INCOME RECEIVED**
 - Herefordshire Council Pt 1 Precept 2025/26 - £5,000
 - HMRC – VAT Reclaim - £959.90
16. **Audit And AGAR**
 - Certification Of Exemption : **(Chairman and Clerk to sign)**
 - To consider and approve the internal audit report 2024 - 25
 - To consider and approve the Annual Governance Statement – **(Chairman and Clerk to sign)**
 - To consider and approve the Annual Return Accounting statements **(Chairman and Clerk to sign)**
17. **Lengthsman**
 - To receive any jobs for the Lengthsman
17. **Parish Issues**
 - 17.1 Flooding – School Lane Titley – Update
 - 17.2 Flooding – (U91607) Broadford, Stansbatch – Update
 - 17.3 Titley War Memorial Cleaning – Update
 - 17.4 Avenue Lodge, Staunton on Arrow – Retaining wall issues
 - 17.5 Erection Of Building On Land - Eywood Lane
18. **Correspondence**
 - 18.1 Letter In Response Of The Future Of East Radnor Leisure Centre
19. Date and place of next meeting